

Business Analysis Knowledge Areas Associated Tasks and Outputs

BABOK GUIDE V2

Business Analysis Planning & Monitoring

- 6 Tasks**
- Plan business analysis approach
 - Conduct stakeholder analysis
 - Plan BA activities
 - Plan BA communication
 - Plan requirements management process
 - Manage BA Performance

- 7 Outputs**
- 2.1 Business analysis approach
 - 2.2 Stakeholder lists, roles, and responsibilities
 - 2.3 Business analysis plans
 - 2.4 BA communication plan
 - 2.5 Requirements management plan
 - 2.6 BA performance assessment
 - 2.7 BA process assets

- 5 Inputs**
- Plan business analysis approach
 - Conduct stakeholder analysis
 - Plan BA activities
 - Plan BA communication
 - Plan requirements management process
 - Manage BA Performance

Elicitation

- 4 Tasks**
- Prepare for elicitation
 - Conduct elicitation activity
 - Document elicitation results
 - Confirm elicitation results

- 4 Outputs**
- 3.1 Schedule resources
 - 3.2 Supporting materials
 - 3.3 Elicitation results
 - 3.4 Stakeholder concerns

- 6 Inputs**
- Plan business analysis approach
 - Conduct stakeholder analysis
 - Plan BA activities
 - Plan BA communication
 - Plan requirements management process
 - Manage BA Performance

Requirements Analysis

- 6 Tasks**
- Prioritize Requirements
 - Organize requirements
 - Specify and model requirements
 - Define assumptions and constraints
 - Verify requirements
 - Validate requirements

- 6 Outputs**
- 6.1 Requirements (prioritized)
 - 6.2 Requirements structure
 - 6.3 Stakeholder/solution requirements
 - 6.4 Assumptions and constraints
 - 6.5 Requirements (verified)
 - 6.6 Requirements (validated)

- 8 Inputs**
- 2.2 Stakeholder lists, roles, and responsibilities
 - 2.5 Requirements management plan
 - 3.3 Stakeholder concerns
 - 5.1 Business need
 - 5.2 Solution scope
 - 5.5 Business case
- Requirements
Organizational process assets

Enterprise Analysis

- 5 Tasks**
- Define business need
 - Assess capability gaps
 - Define solution approach
 - Define solution scope
 - Define business case

- 5 Outputs**
- 5.1 Business need
 - 5.2 Required capabilities
 - 5.3 Solution approach
 - 5.4 Solution scope
 - 5.5 Business case

- 7 Inputs**
- 3.3 Requirements (stated)
 - 3.2 Stakeholder concerns
 - 6.4 Assumptions and constraints
 - 7.4 Solution performance assessment
- Organizational process assets
Business goals and objectives
Enterprise architecture

Solution Assessment & Validation

- 6 Tasks**
- Assess proposed solution
 - Allocate requirements
 - Assess organizational readiness
 - Define transition requirements
 - Validate solution
 - Evaluate solution performance

- 8 Outputs**
- 7.1 Assessment of proposed solution
 - 7.2 Requirements (allocated)
 - 7.3 Organizational readiness assessment
 - 7.4 Transition requirements
 - 7.5 Identified defects
 - 7.6 Mitigating actions
 - 7.7 Solution validation assessment
 - 7.8 Solution performance assessment

- 8 Inputs**
- 3.4 Stakeholder concerns
 - 5.4 Solution scope
 - 6.4 Assumptions and constraints
- Enterprise architecture
Requirements
Solution (constructed, deployed or designed)
Solution options
Solution performance metrics

Requirements Management & Communication

- 5 Tasks**
- Manage solution scope and requirements
 - Manage requirements traceability
 - Managed requirements for re-use
 - Prepare requirements package
 - Communicate requirements

- 4 Outputs**
- 4.1 Requirements (approved)
 - 4.2 Requirements (traced)
 - 4.3 Requirements (maintained & re-usable)
 - 4.4 Requirements Package
 - 4.5 Requirements (communicated)

- 7 Inputs**
- 2.2 Stakeholder lists, roles, and responsibilities
 - 2.4 BA communications plan
 - 2.5 Requirements management plan
 - 5.4 Solution scope
 - 6.2 Requirements structure
- Organizational process assets
Requirements